



## Licentiate in Safeguarding

### Application Procedure and Required Documentation

#### 1. Application

**Step 1:** Please, fill out the IADC Application Form and send both the form and required documents (see below) in one email to [iadc-secr@unigre.it](mailto:iadc-secr@unigre.it) during the application period.

Please note that

- The Selection Committee will assess the documentation as a part of the evaluation process.
- Applications arriving after the deadline of 10th March 2025 will be rejected

#### 2. Selection

**Step 2:** Once the application submission is complete and if it fulfills the requirements, you will be contacted to participate in an online personal interview with the IADC Selection team. The interview will take place between 17 March and 16 April 2025.

The exact date will be indicated at a later stage.

#### 3. Communication of results

**Step 3:** After an overall evaluation of the documentation and the interview, you will receive notification of acceptance or refusal according to the criteria of acceptance indicated on the IADC webpage by the end of April 2025.

#### Attached you will find the following documentation to be submitted:

- Application Form
- Confirmation letter form to be fulfilled and signed by your bishop/superior/director of work or by at least one former employer

#### The application must also include

- Curriculum Vitae (CV)
- Copy of your international passport
- Copy of the qualifications and grades obtained during previous university studies
- Evidence of sufficient English language skills (e.g., certificate, studies at an English-speaking university)

## Licentiate in Safeguarding

*Institute of Anthropology  
Pontifical Gregorian University*

### APPLICATION FORM

<b>Name</b>	
<b>Surname</b>	
<b>Gender</b>	MALE <input type="checkbox"/> FEMALE <input type="checkbox"/>
<b>Date of birth</b>	
<b>Nationality</b>	
<b>Contact information (address, telephone number, email)</b>	
<b>Profile</b>	PRIEST <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> LAY PERSON <input type="checkbox"/>
<b>Diocese/ congregation</b>	
<b>Academic degrees</b>	

<b>Languages</b>	<b>Mother tongue:</b>  <b>English:</b> <input type="checkbox"/> Elementary <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/> Proficiency  <b>Other languages:</b>
<b>Previous and current occupations</b>	
<b>Name and email address of your bishop / superior / director of work</b>	

**What is your main motivation for applying for the Licentiate in Safeguarding?**

## Confirmation Form 1/2

Your Excellency,  
Rev. Mother,  
Rev. Father,  
Respected Director,

A member of your diocese/order/community/office is participating in the selection process of candidates for the IADC Licentiate in Safeguarding. This requires a confirmation letter from the respective superior indicating the suitability of the candidate.

Basic criteria for eligibility and possible participation in the Licentiate are

- Personal interest in and commitment to Safeguarding
- Intellectual ability
- Professional perspective in the field of Safeguarding: confirmation that the candidate is meant to work in the field of Safeguarding for at least 5 years after graduation.
- The candidate is not subject to any criminal or ecclesiastical sanctions
- The candidate is not the subject of any accusations or charges of abusive behavior, either now or in the past.

In the event of the positive issue of a confirmation of a candidate's suitability, we urge you to take these criteria into account. In order to facilitate the issuance of a letter of confirmation, we allow ourselves to provide a confirmation form, for you to be filled out and signed, attached to this cover letter.

The filled form has to be attached to the candidate's application form, to be submitted by 10<sup>th</sup> March 2025.

## Confirmation Form 2/2

### Confirmation Letter

I have taken note of the cover letter from IADC dated DD/MM/YYYY with the relevant explanations to this confirmation letter.

I consider the candidate (NAME, DATE OF BIRTH) suitable to attend the IADC Licentiate in Safeguarding.

Signature, Date, Place